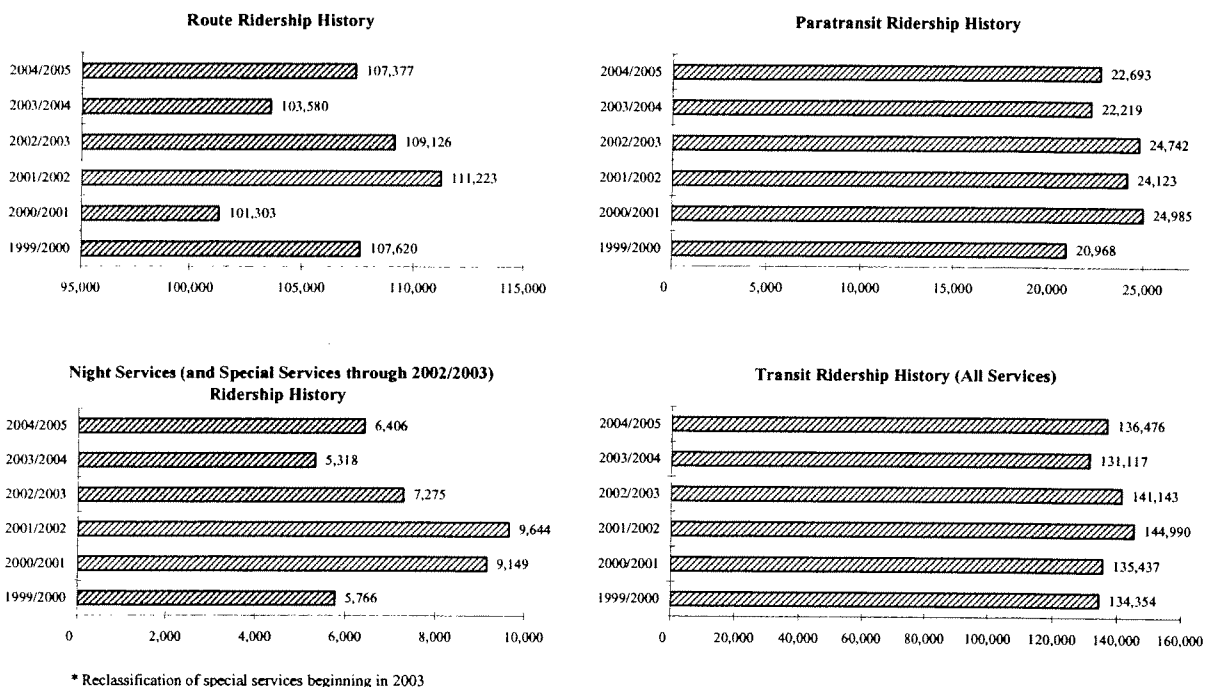


## TRANSIT SYSTEM

### GENERAL INFORMATION:

The City Transit System is operated with ten (10) small buses which are all equipped with wheelchair lifts. Personnel supporting the system are a full-time Transit Supervisor, two (2) part-time dispatchers, 19 part-time drivers, and one part-time vehicle service worker. The system consists of three (3) fixed routes for the general public, a paratransit system for senior citizens and the disabled and an evening service for individuals to travel to employment and employment-related destinations. Appointed by the City Council, the Transportation Advisory Commission assists the Council and Transit Supervisor in establishing operating policies and procedures for the system.

The breakdown of the ridership for the system since 1999/2000 on a fiscal year basis is as follows:



The City has received Federal and State funding for the transit operation since fiscal year 1982. Federal operating assistance is received annually and for 2006/2007 is estimated to be \$166,000. Federal capital support has also been used, primarily to purchase buses. The State of Iowa also provides transit funding assistance from a portion of the motor vehicle use tax. These funds are allocated by a formula to the thirty-five (35) public transit systems in the State by the Iowa Department of Transportation, Air and Transit Division. In fiscal year 2006/2007 it is anticipated that the City will receive \$157,800 in public transit support from the State of Iowa.

The State of Iowa currently allows cities to levy up to \$.95 per \$1,000 of assessed value to support a transportation system. This levy is in addition to the \$8.10 limit imposed on cities for general operating purposes. For fiscal year 2005/2006 the City's transit levy rate was set at \$.35615 per \$1,000 of valuation that will generate \$225,000. The levy rate for 2006/2007 has been decreased to \$.21753 per \$1,000 of valuation that will generate \$145,293.

The Transit Division is located in the Public Works Facility on Washington Street. A transfer point for this operation is located at City Hall.

**CURRENT TRENDS AND ISSUES:**

The revised estimate for 2005/2006 is over the budgeted amount by \$239,800. This is primarily due to increased capital outlay costs for six new buses instead of the two that were originally budgeted. Two of these buses were originally expected to be purchased in 2004/2005; however, grant approval for the purchase was not received until 2005/2006. In addition to funding for the two current year buses, additional funding is now expected to be available to allow for the purchase of two additional buses this year. With the four (4) buses purchased in 2004/2005 and the six (6) expected this year, the oldest vehicles in the City’s fleet will be the four (4) 2004 buses. The revised estimate also includes increased fuel costs of \$17,000. Fiscal year 2005/2006 is the sixth year of the expanded evening service that is partially funded from a Job Access Grant from the Federal Transit Administration. With this grant the City is providing evening service for individuals to get to employment, employment-related education, and day care provider sites. This additional service costs approximately \$60,000 annually, with the Job Access grant providing funding for 50% of the costs.

The 2006/2007 budget is \$112,700 (13.9%) less than the 2005/2006 budget. This is primarily due to decreased capital outlay and repair and maintenance costs. Reduced maintenance costs are expected due to the new vehicle purchases.

**GOAL STATEMENT:**

To provide an opportunity to all citizens for safe and efficient public transportation with special services provided for senior citizens and handicapped residents.

**PERFORMANCE MEASURES:**

	<b>Actual 2002/2003</b>	<b>Actual 2003/2004</b>	<b>Actual 2004/2005</b>	<b>Estimated 2005/2006</b>	<b>Estimated 2006/2007</b>
Buses Used and Maintained	10	10	10	10	10
Fixed Bus Routes (Weekdays)	3	3	3	3	3
Fixed Bus Routes (Saturdays)	2	2	2	2	2
Fixed Route Passengers	109,126	103,580	107,377	110,000	111,000
Paratransit Passengers	26,066	22,219	22,693	25,000	26,000
Night Service/Job Access	5,951	5,318	6,406	6,500	6,600
Total Passengers	141,143	131,117	136,476	141,500	143,600

**RECENT ACCOMPLISHMENTS:**

There were 142 free rides given to Seniors on “Seniors-in-Motion Day” on October 6, 2005. The “Facing the Future with Confidence” seminar and the “Senior Health Fair” were great successes as Transit staff visited with many area residents about transportation needs.

Driving the MuscaBus in the Great River Days parade was a success. The Transit division handed out information and free tickets to many parade spectators.

Since many patrons depend on public transportation for rides to work and need to be at their jobs before 8:00 a.m., the Transit division reinstated a full work day on Good Friday.

Fareboxes that will accept dollar bills without having to fold the bills numerous times were purchased and are much appreciated by the bus drivers and passengers.

**OBJECTIVES TO BE ACCOMPLISHED 2006/2007:**

- \* To purchase ten (10) back-up cameras for the buses.
- \* To provide safety training for drivers and customer service training for dispatchers.
- \* To continue to promote MuscaBus services by advertising.
- \* To continue seeking financial opportunities for capital and operational needs.

## Transit System

### Fund Statement

	<u>Actual 2003/2004</u>	<u>Actual 2004/2005</u>	<u>Budget 2005/2006</u>	<u>Revised Estimate 2005/2006</u>	<u>Budget 2006/2007</u>
Beginning Balance, July 1	\$ 344,933	\$ 43,368	\$ 109,510	\$ 184,209	\$ 95,709
Revenues	<u>492,689</u>	<u>779,329</u> (2)	<u>741,100</u>	<u>964,400</u>	<u>622,593</u>
Funds Available	\$ 837,622	\$ 822,697	\$ 850,610	\$ 1,148,609	\$ 718,302
Expenditures (1)	<u>794,254</u> (2)	<u>638,488</u>	<u>813,100</u> (3)	<u>1,052,900</u> (4)	<u>700,400</u>
Ending Balance, June 30	<u>\$ 43,368</u>	<u>\$ 184,209</u>	<u>\$ 37,510</u>	<u>\$ 95,709</u>	<u>\$ 17,902</u>

<b>Increase (Decrease) in Fund Balance</b>	<b>\$ (301,565)</b>	<b>\$ 140,841</b>	<b>\$ (72,000)</b>	<b>\$ (88,500)</b>	<b>\$ (77,807)</b>
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1. Expenditures include changes in compensated absences.
2. FY 2003/2004 expenditures included \$215,356 for four buses encumbered to the budget for that year; the buses were received and grant revenue recognized in FY 2004/2005.
3. The original 2005/2006 Budget included funds for two buses (83% grant fund).
4. The 2005/2006 Revised Estimate includes funds for a total of six buses (four buses 80% grant funded and two buses 83% grant funded).

**Explanation of Decrease in Fund Balance:**

The balance in this fund has been decreasing primarily due to capital purchases, primarily transit buses. With the six (6) vehicles replaced in 2005/2006, the oldest vehicles in the fleet are 2004 buses.

## Transit System

### Summary of Revenues

	<u>Actual 2003/2004</u>	<u>Actual 2004/2005</u>	<u>Budget 2005/2006</u>	<u>Revised Estimate 2005/2006</u>	<u>Budget 2006/2007</u>
Transit Charges	\$ 86,731	\$ 90,435	\$ 95,000	\$ 105,000	\$ 105,000
Transit Grants					
Operating Subsidies:					
Federal Operating Grant	\$ 105,912	\$ 106,800	\$ 108,700	\$ 108,700	\$ 166,000
Federal Job Access Grant	26,543	27,049	30,000	30,000	35,000
State Vehicle Use Tax	120,095	147,340	164,300	164,300	157,800
Other Operating Grants	68	590	0	0	0
Capital Grants:					
Federal Funds	<u>0</u>	<u>186,947</u>	<u>116,600</u>	<u>321,900 (1)</u>	<u>8,000</u>
Subtotal - Grants	<u>\$ 252,618</u>	<u>\$ 468,726</u>	<u>\$ 419,600</u>	<u>\$ 624,900</u>	<u>\$ 366,800</u>
General Fund Support:					
Transit Tax Levy	149,902	214,426	225,000	225,000	145,293
Sale of Vehicles	0	2,253	0	8,000	4,000
Interest	3,437	3,468	1,500	1,500	1,500
Other	<u>1</u>	<u>22</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 492,689</u>	<u>\$ 779,330</u>	<u>\$ 741,100</u>	<u>\$ 964,400</u>	<u>\$ 622,593</u>

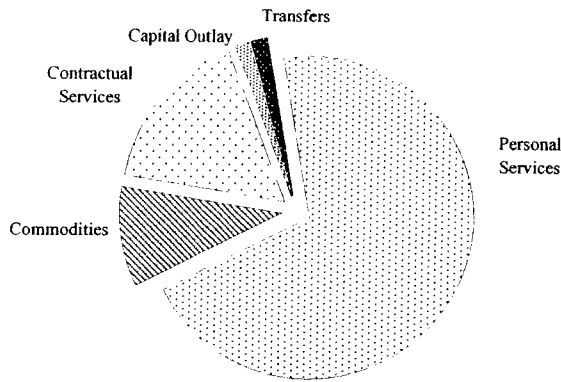
1. Federal capital grants in the Revised Estimate for 2005/2006 include 80% funding for four buses and 83% grant funding for two buses.

Function:  
Business Type

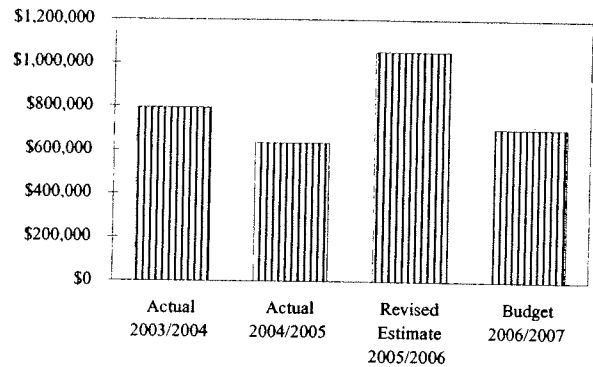
Department:  
Public Works

Activity:  
**Transit System**

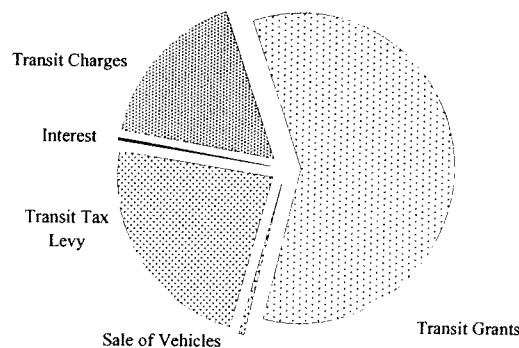
	Actual 2003/2004	Actual 2004/2005	Budget 2005/2006	Revised Estimate 2005/2006	Budget 2006/2007	Percent Change
<b>Expenditure Summary</b>						
Personal Services	\$ 435,860	\$ 450,165	\$ 472,500	\$ 465,800	\$ 491,700	4.06%
Commodities	36,003	50,622	52,900	70,700	70,700	33.65%
Contractual Services	94,062	111,283	135,400	115,700	116,300	-14.11%
Capital Outlay	217,008	10,423	141,000	389,400	10,000	0.00%
Transfers	10,600	10,900	11,300	11,300	11,700	3.54%
<b>Total Expenditures</b>	<b>\$ 793,533</b>	<b>\$ 633,393</b>	<b>\$ 813,100</b>	<b>\$ 1,052,900</b>	<b>\$ 700,400</b>	<b>-13.86%</b>
<b>Funding Sources</b>						
Transit Charges	\$ 86,731	\$ 90,435	\$ 95,000	\$ 105,000	\$ 105,000	10.53%
Transit Grants	252,618	468,726	419,600	624,900	366,800	-12.58%
Transit Tax Levy	149,902	214,426	225,000	225,000	145,293	-35.43%
Sale of Vehicles	-	2,253	-	8,000	4,000	-
Interest	3,437	3,468	1,500	1,500	1,500	0.00%
Other	1	22	-	-	-	-
<b>Total Funding Sources</b>	<b>\$ 492,689</b>	<b>\$ 779,330</b>	<b>\$ 741,100</b>	<b>\$ 964,400</b>	<b>\$ 622,593</b>	<b>-15.99%</b>



**Budget 2006/2007  
Expenditures by Type**



**Actual and Projected Expenditures**



**Budget 2006/2007  
Funding Sources**

**Function:**  
Business Type

**Department:**  
Public Works

**Activity:**  
**Transit System**

<b>Personnel Schedule</b>						
	<u>Actual</u> <u>2003/2004</u>	<u>Actual</u> <u>2004/2005</u>	<u>Budget</u> <u>2005/2006</u>	<u>Revised</u> <u>Estimate</u> <u>2005/2006</u>	<u>Budget</u> <u>2006/2007</u>	<u>Budget</u> <u>Amount</u> <u>2006/2007</u>
<b>Full Time:</b>						
Transit Supervisor	1.00	1.00	1.00	1.00	1.00	
<b>Part Time:</b>						
Transit Driver	9.62	9.49	9.52	9.34	9.42	
Transportation Dispatch Coordinator	0.92	0.90	0.91	0.98	0.98	
Transit Dispatcher	0.92	0.88	0.91	0.97	0.98	
Transportation Serviceperson	<u>0.56</u>	<u>0.61</u>	<u>0.55</u>	<u>0.57</u>	<u>0.58</u>	
<b>Total Part Time</b>	<u>12.02</u>	<u>11.87</u>	<u>11.90</u>	<u>11.86</u>	<u>11.96</u>	
<b>Total</b>	13.02	12.87	12.90	12.86	12.96	\$ 409,000
Employee Benefits						<u>82,700</u>
<b>Total Personal Services</b>						<u>\$ 491,700</u>

<b>Capital Outlay</b>			
<b>Item:</b>	<b>Quantity</b>	<b>Replacement</b>	<b>Amount</b>
Rear Vision Cameras	10	No	<u>\$ 10,000</u>