

**Function:**  
General Government

**Department:**  
Legislative and Council

**Activity:**  
Mayor and Council

### **GENERAL INFORMATION**

The City Council is the legislative branch of the Muscatine City government. All policy-making decisions affecting City government are determined by the City Council and adopted by formal ordinance, resolution, or motion. The presiding officer of the City Council is the Mayor. The Mayor and Council have joint responsibility for appointing all the Boards and Advisory Commissions of the City as well as the hiring and termination of the Fire Chief and Police Chief. There are nineteen (19) different Boards and Advisory Commissions who assist the City Council in formulating the programs and services provided to the citizens of Muscatine. The City Council hires the City Administrator to carry out the day-to-day administration of the City and to administer and implement the policy directions as adopted by the City Council.

### **CURRENT TRENDS AND ISSUES**

The 2005/2006 revised estimate is \$26,500 higher than the budgeted amount primarily due to \$24,800 in increased professional fees. These fees include \$8,000 for professional services for the city's application for the National Register of Historic Places, \$11,500 for the balance of the professional services agreement for the Historic Preservation survey for West Hill, and an estimated \$5,000 in additional fees under the agreement for delays in submitting information to the consultant. A grant of \$13,900 will fund the original West Hill survey contract, and the Greater Muscatine Chamber of Commerce and Industry will fund \$4,000 of the cost of the National Historic Register application agreement.

The 2006/2007 budget is \$200 higher than the original 2005/2006 budget. The Mayor and City Council budget continues to include funds to provide for assistance in the development of their annual strategic plan.

### **PERFORMANCE MEASURES**

	<b>Actual 2002/2003</b>	<b>Actual 2003/2004</b>	<b>Actual 2004/2005</b>	<b>Estimated 2005/2006</b>	<b>Estimated 2006/2007</b>
Regular Council Meetings	24	24	24	24	24
In-Depth Meetings	10	10	10	10	10
Budget Meetings	8	8	9	9	9
Other Meetings	5	2	3	4	5
<b>Joint Meetings:</b>					
County Board of Supervisors	3	3	1	3	3
"City Talk" Radio Programs	50	50	51	51	51

**OBJECTIVES TO BE ACCOMPLISHED IN 2006/2007**

**2006 – 2007 Strategic Goals**

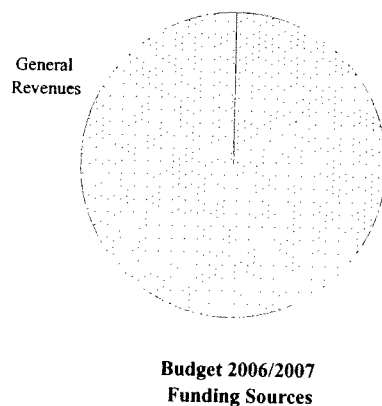
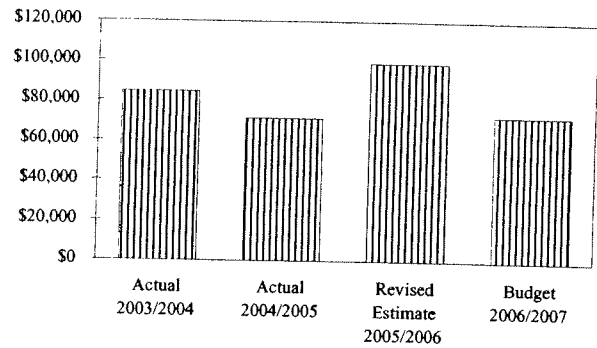
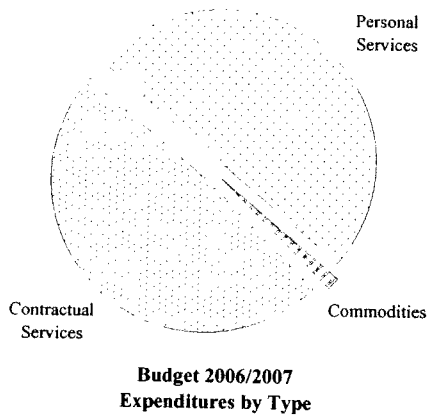
1. Annexation
  - a. Conduct a study on areas for possible annexation, cost impact, staff resource requirements and prioritization.
  - b. Conduct a search for appropriate support services to supplement staff if required.
2. Continue efforts to improve and upgrade city infrastructure.
  - a. Continue the sewer projects under the one cent sales tax levy through 2009. Reallocate resources in subsequent years upon approval to provide resources for road resurfacing.
  - b. Continue emphasis on road resurfacing.
  - c. Continue City Beautification Program.
    1. Commence Pearl II phase
    2. Pursue award winning designs
    3. Continue bridge lighting project
  - d. Maintain MAGIC program
  - e. Evaluate Muscatine Slough restoration
3. Pursue increased revenue opportunities, all departments, e.g.
  - a. Garbage, refuse – extend service areas
  - b. Contract out dredge
  - c. Pursue appropriate grant opportunities
4. Communications
  - a. Continue community outreach media, ECHO publication.
  - b. Evaluate conducting a citizen survey, using an outside resource; scope, cost analysis
  - c. Evaluate conducting an employee opinion survey; scope, cost analysis
5. Conduct staff resource analysis based on the requirements of the 2006-2007 Strategic Plan, e.g.
  - a. Department of Planning, Zoning, and Building Safety capability re: annexation initiatives
  - b. Police department staff levels, supporting annexation areas and evaluating overtime/turnover requirements.
6. Continue to pursue intergovernmental opportunities, e.g.
  - a. GIS (Geographical Information System) expansion
  - b. School District cooperative agreement
  - c. County alliances and other public sector relationships
7. Pursue internal opportunities to grow Muscatine revenue
  - a. Infill development initiatives
  - b. Increased cooperation with the Chamber of Commerce
  - c. Create financial incentives to invest in the City.
  - d. Improve the retail availability, downtown/mall.

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### Mayor and City Council

	Actual 2003/2004	Actual 2004/2005	Budget 2005/2006	Revised Estimate 2005/2006	Budget 2006/2007	Percent Change
<b>Expenditure Summary</b>						
Personal Services	\$ 36,253	\$ 34,847	\$ 36,400	\$ 37,600	\$ 36,300	-0.27%
Commodities	724	866	1,000	1,100	1,000	0.00%
Contractual Services	47,621	35,590	35,100	60,300	35,400	0.85%
Capital Outlay	-	-	-	-	-	
Transfers	-	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 84,598</b>	<b>\$ 71,303</b>	<b>\$ 72,500</b>	<b>\$ 99,000</b>	<b>\$ 72,700</b>	<b>0.28%</b>
<b>Funding Sources</b>						
State Grant	\$ -	\$ 9,910	\$ -	\$ 13,900	\$ -	
Reimbursement of Expenses	-	-	-	4,000	-	
General Revenues	84,598	61,393	72,500	81,100	72,700	0.28%
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<b>Personnel Schedule</b>						
	<b>Actual 2003/2004</b>	<b>Actual 2004/2005</b>	<b>Budget 2005/2006</b>	<b>Revised Estimate 2005/2006</b>	<b>Budget 2006/2007</b>	<b>Budget Amount 2006/2007</b>
<b>Part Time:</b>						
Mayor	1	1	1	1	1	
Councilmembers	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	
Total	8	8	8	8	8	\$ 33,500
Employee Benefits						<u>2,800</u>
Total Personal Services						<u><u>\$ 36,300</u></u>