

PARKING SYSTEM

GENERAL INFORMATION:

The Parking System Enterprise Fund accounts for all metered, leased, and free parking provided by the City of Muscatine in the central business district. These parking spaces are located both on and off-street and involve four (4) specific activities including parking operations, parking enforcement, downtown landscaping and development of new parking. The City maintains 1,299 parking spaces in the downtown commercial area distributed as follows:

	On-Street	Lot #1		Lot #2	Lot #4	Lot #6	Lot #7	Lot #8	Levee	Totals
		Upper Chestnut	Lower Chestnut	W. 2nd Street	Sycamore Street	W. 3rd Street	E. 3rd Street	Cedar Street		
Free Parking	0	0	0	16 (2 hour)	13 (2 hour)	0	0	0	388 (24 hour)	417
2 Hour	447	0	0	5	0	0	0	5	0	457
Handicapped	12	0	0	1	3	1	0	2	4	23
10 Hour	34	14	10	10	61	0	9	0	0	138
Leased/Reserved	0	1 R	7 R	9 L	26 L	24 R	147 L	50 L	0	264
Totals	<u>493</u>	<u>15</u>	<u>17</u>	<u>41</u>	<u>103</u>	<u>25</u>	<u>156</u>	<u>57</u>	<u>392</u>	<u>1,299</u>

The four largest off street lots are located on 3rd Street across from City Hall, adjacent to Mississippi Drive at Sycamore, 2nd and Pine streets and at the corner of 3rd and Cedar streets. These lots have a combination of leased parking spaces, and short and long-term meters. The on-street parking and off-street parking lot metered rates currently are \$.20 per hour for short-term (two hour) and \$.10 per hour for long-term (10 hour) meters.

The parking enforcement program provides control of the parking spaces in the central business district. This program is intended to insure that parking restrictions are enforced in order to meet the goals of the program. The primary goal is to provide short-term parking for customers in the downtown business district. The enforcement program is also involved in controlling loading zones, alley parking and other parking regulations in the downtown area.

The downtown landscaping program was initiated in conjunction with the reconstruction of Second Street which was funded as part of a Community Development Block Grant Program. This landscaping program has added aesthetically to the business environment to assist in promoting a healthy economic state in the downtown business district. One-half of a groundskeeper position is charged to this budget and this individual is responsible for maintenance and landscaping in the downtown area with supervision through the Park Maintenance Division of the Parks and Recreation Department.

Numerous modifications have been implemented in the Parking operation in recent years. An Administrative Review Panel was formed to hear citizen appeals of parking violations. A standardized alley parking program was established for the downtown area to improve traffic movement, the conditions for delivery to merchants, and public safety response for fire and emergency medical services. Also, handicapped parking has been provided throughout the downtown area. Since 1985 the City has been providing free parking in all areas on Saturdays.

Parking rates were last changed in the 1999/2000 fiscal year. This included increases in the rates for parking meters, leased spaces, meter hoods and fines. The rate for two hour meters was increased from \$.10 per hour to \$.20 per hour. Rates for leased spaces were maintained at \$75.00 per quarter, however, the discounted rate for the prepaid annual payment was increased from \$200 to \$225. The fee for meter hood rental increased from \$1.00 per day to \$2.00 per day. Fine rates were also increased to \$3.00, and if not paid within 72 hours, to \$5.00. These fees were increased in order for the parking operation to meet operating expenses and to generate funds for improvements in the downtown area.

CURRENT TRENDS AND ISSUES:

The 2003/2004 revised estimate is over the budgeted amount by \$62,500 (37.3%). This is primarily due to a \$50,000 transfer to the General Fund, increased personnel costs for maintenance of the hanging flower baskets on 2nd Street and a \$4,500 capital outlay allocation for six new trash receptacles for the downtown area. The costs for the hanging basket program are reimbursed by private donations.

The 2004/2005 budget is \$5,900 (2.6%) more than the 2003/2004 revised estimate primarily due to increased personnel costs. The \$50,000 transfers to the General Fund in both the Revised Estimate and 2004/2005 are due to the reduction in General Fund revenues, primarily State funding reductions.

Parking fee and fine rates have been maintained at their current levels for the fiscal year 2004/2005 budget. However, with an increased need to strengthen the General Fund and with the \$50,000 transfers to the General Fund in both 2003/2004 and 2004/2005, rate increases may be needed in the future.

Beginning in 2003/2004, 15% of the Administrative Services Director position is being allocated to the Parking Fund for administrative support for this operation. The 2004/2005 budget continues allocating one-fourth of one of the Equipment Operator positions in the Street Cleaning activity budget to this operation to provide assistance in repairing and maintaining the parking meters.

GOAL STATEMENT:

To provide attractive, convenient, low-cost parking in order to aid in the growth and improvement of the Central Business District and adjacent commercial areas.

PERFORMANCE MEASURES:

	Actual 2000/2001	Actual 2001/2002	Actual 2002/2003	Estimated 2003/2004	Estimated 2004/2005
Metered Parking Spaces	603	599	595	595	595
Leased Parking Spaces	225	225	232	232	232
Free Parking Spaces	397	441	440	440	440
Total Parking Spaces	1,225	1,265	1,267	1,267	1,267
Overtime Parking Tickets Issued	12,264	16,752	13,632	13,500	13,500
Overtime Tickets Paid or Dismissed	9,694	13,192	10,669	10,530	10,530
Percent Paid or Dismissed	79.0%	78.75%	78.26%	78%	78%
Handicapped Tickets Issued	40	43	39	40	40
Handicapped Tickets Paid or Dismissed	36	37	34	35	35
Percent Paid or Dismissed	90.0%	86.05%	87.17%	88%	88%
Other Parking Tickets Issued	2,919	3,349	4,037	3,500	3,500
Other Tickets Paid or Dismissed	1,859	2,177	2,585	2,275	2,275
Percent Paid or Dismissed	63.7%	65.0%	64.03%	65%	65%

RECENT ACCOMPLISHMENTS:

The retirement of one of the full-time meter attendants allowed this operation to make some operational changes. The full-time position was replaced with two part-time employees. With this reorganization, the new computerized hand-held ticket writers, and the new billing software, the department has become more efficient. This budget now provides for the watering and other maintenance activities connected to the hanging flower baskets on 2nd Street in the downtown area. The flower basket program is funded with private donations.

OBJECTIVES TO BE ACCOMPLISHED IN 2004/2005:

- * To maximize meter attendant time on the street.
- * To keep all meters installed and operating.
- * To increase parking revenues.
- * To work with the Muscatine Chamber of Commerce and Industry and other downtown groups to consider and evaluate changes in parking and parking enforcement in the downtown area.

Parking System

Fund Statement

	<u>Actual 2001/2002</u>	<u>Actual 2002/2003</u>	<u>Budget 2003/2004</u>	<u>Revised Estimate 2003/2004</u>	<u>Budget 2004/2005</u>
Beginning Balance, July 1	\$ 53,876	\$ 95,619	\$ 123,519	\$ 126,697	\$ 81,497
Revenues					
Parking Fees	\$ 93,909	\$ 91,580	\$ 95,000	\$ 95,000	\$ 95,000
Parking Permits	32,302	33,182	32,000	32,000	32,000
Meter Hoods	2,871	5,968	3,000	2,000	2,000
Fines	58,039	47,174	50,000	50,000	50,000
Interest	2,332	2,008	1,000	1,000	1,000
Donations	0	5,600	2,500	5,000	5,000
Miscellaneous	0	22	0	0	0
Total Revenues	<u>\$ 189,453</u>	<u>\$ 185,534</u>	<u>\$ 183,500</u>	<u>\$ 185,000</u>	<u>\$ 185,000</u>
Funds Available	\$ 243,329	\$ 281,153	\$ 307,019	\$ 311,697	\$ 266,497
Expenditures (1)	<u>147,710</u>	<u>154,456</u>	<u>167,700</u>	<u>230,200</u> (2)	<u>236,100</u> (2)
Ending Balance, June 30	<u><u>\$ 95,619</u></u>	<u><u>\$ 126,697</u></u>	<u><u>\$ 139,319</u></u>	<u><u>\$ 81,497</u></u>	<u><u>\$ 30,397</u></u>

Increase (Decrease) in					
Fund Balance	\$ 41,743	\$ 31,078	\$ 15,800	\$ (45,200)	\$ (51,100)

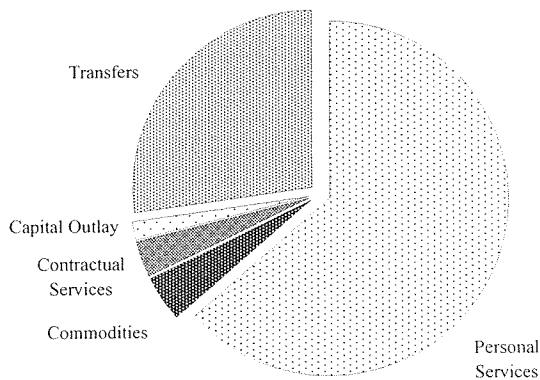
1. Expenditures include changes in compensated absences.
2. Both the 2003/2004 revised estimate and 2004/2005 budget include \$50,000 transfers to the City's General Fund. These transfers were needed due to the reduction in General Fund revenues, primarily State funding reductions.

Function:
Business Type

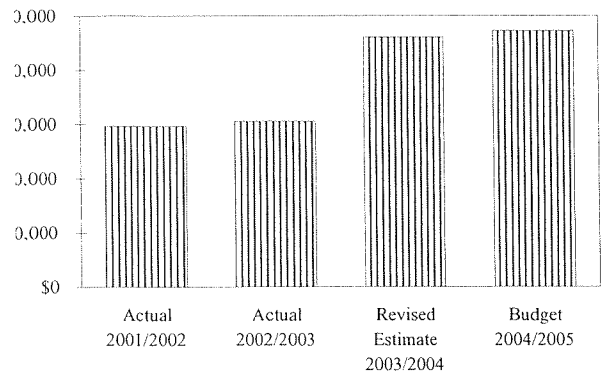
Department:
Administrative Services

Activity:
Parking System

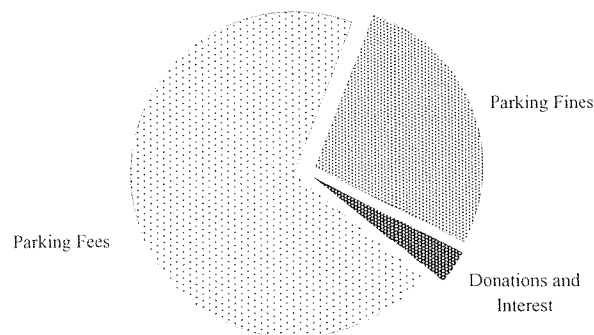
	Actual 2001/2002	Actual 2002/2003	Budget 2003/2004	Revised Estimate 2003/2004	Budget 2004/2005	Percent Change
Expenditure Summary						
Personal Services	\$ 114,964	\$ 113,883	\$ 137,500	\$ 144,600	\$ 150,300	9.31%
Commodities	8,114	9,832	9,300	9,800	9,500	2.15%
Contractual Services	6,975	7,916	7,300	7,700	7,800	6.85%
Capital Outlay	5,613	7,821	-	4,500	4,500	
Transfers	12,700	13,100	13,600	63,600	64,000	370.59%
Total Expenditures	\$ 148,366	\$ 152,552	\$ 167,700	\$ 230,200	\$ 236,100	40.79%
Funding Sources						
Parking Fees	\$ 129,082	\$ 130,730	\$ 130,000	\$ 129,000	\$ 129,000	-0.77%
Parking Fines	58,039	47,174	50,000	50,000	50,000	0.00%
Interest	2,332	2,008	1,000	1,000	1,000	0.00%
Miscellaneous	-	22	-	-	-	
Donations	-	5,600	2,500	5,000	5,000	
Total Funding Sources	\$ 189,453	\$ 185,534	\$ 183,500	\$ 185,000	\$ 185,000	0.82%



**Budget 2004/2005
Expenditures by Type**



Actual and Projected Expenditures



**Budget 2004/2005
Funding Sources**

Function:
Business Type

Department:
Administrative Services

Activity:
Parking System

Personnel Schedule						
	Actual	Actual	Budget	Revised	Budget	Budget
	2001/2002	2002/2003	2003/2004	Estimate	2004/2005	Amount
				2003/2004		2004/2005
Full Time:						
Administrative Services Director	-	-	0.15	0.15	0.15	
Parking Meter Repairperson	0.25	0.25	0.25	0.25	0.25	
Meter Attendant	2.00	1.00	1.00	1.00	1.00	
Groundskeeper	0.50	0.50	0.50	0.50	0.50	
Senior Account Clerk	0.50	0.50	0.50	0.50	0.50	
Office Assistant	0.25	0.25	0.25	0.25	0.25	
Total Full Time	3.50	2.50	2.65	2.65	2.65	
Part Time:						
Meter Attendant	-	0.78	1.00	1.00	1.00	
Total	3.50	3.28	3.65	3.65	3.65	\$ 118,100
Employee Benefits						32,200
Total Personal Services						<u><u>\$ 150,300</u></u>
Capital Outlay						
Item:				Quantity	Replacement	Amount
Trash Receptacles				6	Yes	<u><u>\$ 4,500</u></u>